



Department of Family
and Community Services

How- To- Guide Connecting to Cisco Secure Client (VPN)

Prior to logging in, please make sure your PC/Laptop is connected to the internet and powered on

Press Ctrl+Alt+Delete to unlock your screen.



- Once you press Ctrl+Alt+Delete, the **Network sign-in** icon will appear in the lower-right hand corner. Click the **Network sign-in** to launch the Cisco Secure Client at the Windows login Screen.

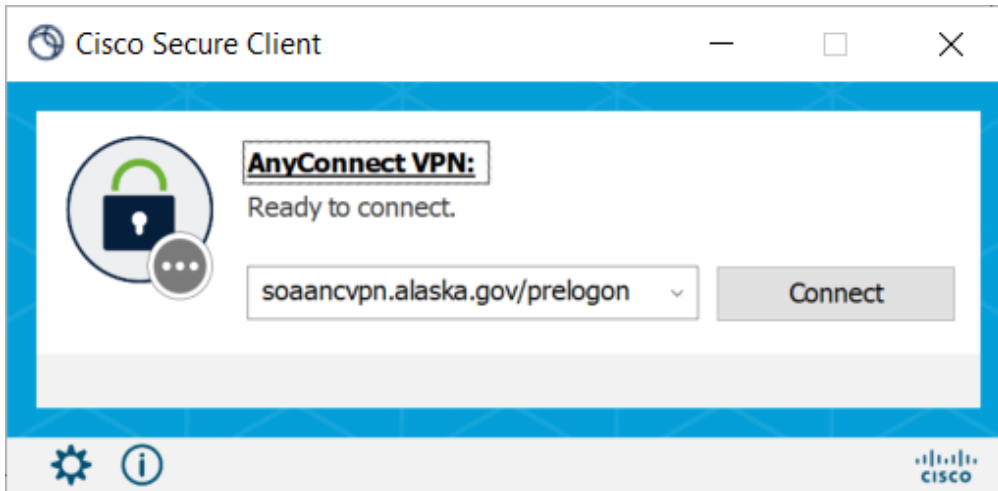


- Cisco Secure Client will begin connecting and you will see the following window:

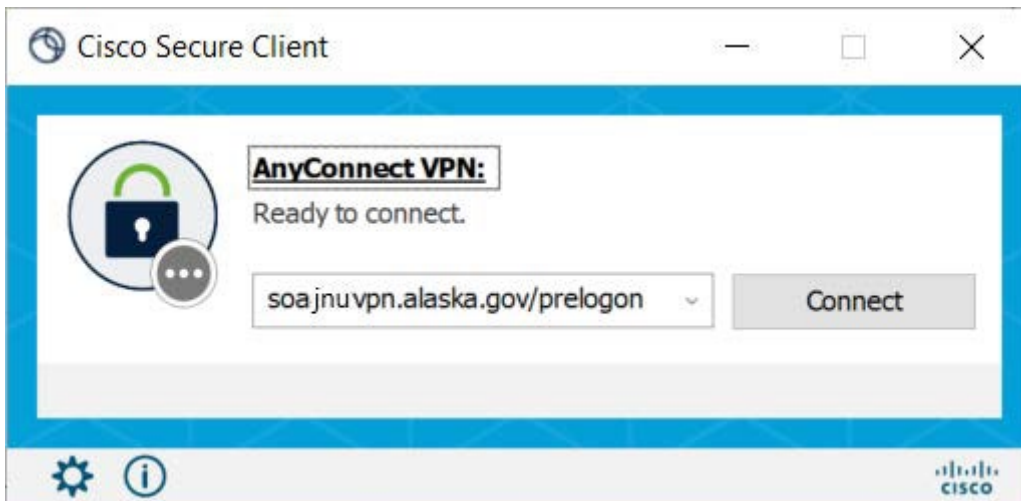


The Cisco Secure client window will now appear. Please select the address closest to you:

- For Northern regions- type in the following server address for Anchorage
(soaancvpn.alaska.gov/prelogon)

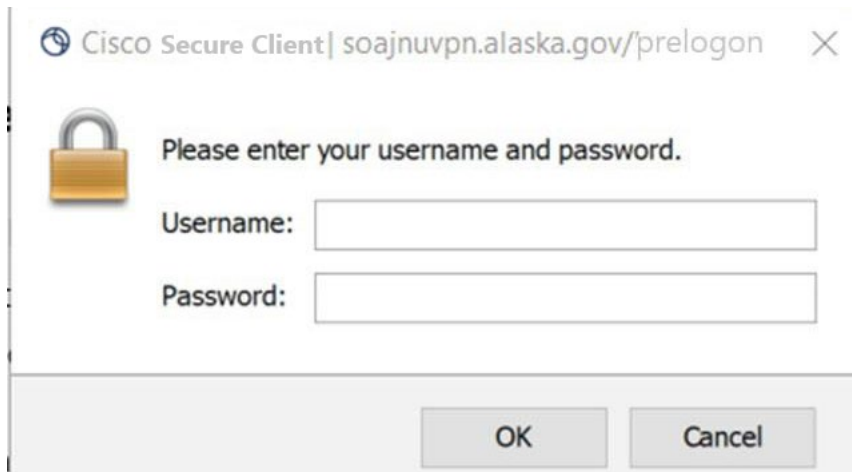


- For the Southeast regions- type in the following server address for Juneau
(soajnuvpn.alaska.gov/prelogon)

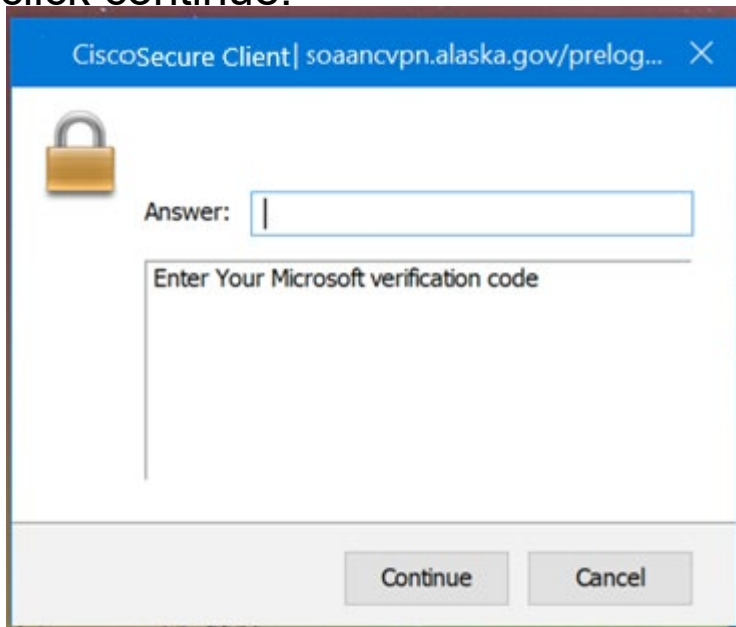


The Cisco Secure Client login screen will then appear.

- To login- please use your email address for the username, and email password for the password (SOA account)



You will then be prompted to enter your MFA Login information. Follow the prompts on your chosen MFA method (text, call back, authentication app or token). Enter the verification code or connect your MFA token and then click continue.



Click Accept on the Authorized Access Only notification.



Please now log into the computer as usual with your HSS account password.