

API GOVERNING BODY MINUTES

LOCATION: Hybrid: In Person and Zoom Meeting
Alaska Psychiatric Institute, 3700 Piper Street, Room 27C,
Anchorage, AK 99508
[Teams Link](#): Passcode: 3zM2Me64
Dial in by phone: 1-907-202-7104
Phone Conference ID: 837 662 811 #

DATE: March 25, 2025

START TIME: 1:30 PM



1:30PM: CALL TO ORDER

Mission & Vision Vice-Chair Elizabeth King

Introduction and roll call

Present:

Council Members

Clinton Lasley, Chair, Deputy Commissioner, Department of Family and Community Services

Elizabeth King, Vice Chair

Ann Ringstad, Secretary

Summer LeFebvre, Treasurer

Dr. Lisa Linquist

Tracy Dompeling, Director, Behavioral Health Division, Department of Health

Ex-Officio Voting members

Scott York, CEO, API

Commissioner Kim Kovol, Department of Family and Community Services

Dr. Robert Lawrence, Chief Medical Officer, Department of Health

API Staff

Dr. Kristy Becker

Dr. Robert Long

Erica Steeves

Christy Winn

Kristan Hillstrom

Karina Liranzo

Dolly Lamont

Marion Sweet, Division Director, Department of Family and Community Services

Review and approval of agenda

Motion to approve the agenda, moved by Ann Ringstad, seconded by Esther Pitts, with the following changes: Add one addition to the agenda: Christie Winn to give update of Joint Commission.

Approved unanimously.

Review and approval of minutes

A motion to approve the minutes from last meeting on 1/28/2025 with the following changes:

MISSION: *Providing compassionate health care to support Alaskans in living their best possible lives.*

VISION: *An Alaska where everyone receives the care they need, when they need it, without judgment.*

“add Karina Liranzo under present attendees” was moved by Ann Ringstad, seconded by Summer Lefebvre. Minutes were approved by full vote.

1:35PM: Public Comment

None

New Business:

Thank you and Recognition

Elizabeth King

Elizabeth King presented a certificate from the Governing Body in recognition of Kristan Hillstrom for her acting role in the position of Division Operations Manager while the DOM position was vacant.

Chief Executive Officer Resignation

Scott York

Scott York informed the Governing Body of his resignation as API CEO effective May 2, 2025. He thanked the Governing Body for their support.

Elizabeth King expressed the Governing Body's gratitude to Scott for all his work to improve API and for being a stabilizing force to the hospital. She presented Scott with a plaque from Governing Body for his leadership and hard work over the years. Governing body members expressed their gratitude to Scott for his half-a-decade of service to API.

Presentation of Court Hearing Paperwork to Patients

Dr. Kristy Becker

Dr. Becker provided a basic overview of a grievance received from a long-term patient in relation to how API provides notice to our patients of their legal process. Specifically relating to the commitment process regarding the patient's initial understanding of the 72-hour period, the forms provided, and their acknowledgment of their rights. The patient pointed out that under our statute that we should be making an oral attempt with the patient to read them the language in the hearing notice and making sure that we establish that they have been afforded the opportunity to thoroughly understand that. The solution is to have the person treating the patient (i.e. doctor/or nurse practitioner) provide this information to the patient, and this doctor/nurse practitioner will assess the patient's ability to understand it, or their need for translation in the event that they can't understand it or have a different first language.

With the assistance of Patient Advocacy, an outline of the new plan protocol was created. It will be added to our patient rights policy designating the LIP or LP to provide that document to them. In a collaborative meeting with Dr. Long, Dr. Becker, and Doug Zock (Acting Chief of Social Worker and Patient Advocacy) there was some discussion about whether or not Social Work would be the appropriate people to do it. The conclusion was the doctor understands what it is they are filing, and the doctor is the one who understands what they are requesting from the court. Going forward, this is our plan to correct the grievance of our patient.

In the last five years, this is the only grievance that has come to this level. All other grievances have been handled as a complaint. We wanted confirmation that this procedural change made sense to the Governing Body. The next step is for Patient Advocacy to provide this outline to the patient and ask for a response from the patient if this plan satisfies their concern.

The Grievance Committee expressed their appreciation to the patient for addressing this issue.

API is still under a CMS citation from February for legal paperwork not being up to date. Processes are underway to take action to rectify the citations.

Last week, the Joint Commission came in for their tri-annual survey, we had preliminary findings of 29 deficiencies, most of those were moderate limited, a lot of the 20 of the 29 citations involved around EOC and little findings that were corrected in real time, but they were still cited as deficiencies. We are waiting on the final report and will share it with the Governing Body.

Infection Control Update

Jen Novobilski

Jan Novobilski updated Governing Body on API's risk assessment involving infection control and an overview of API risk scores and *what it does as far as looking at our hospital and scoring based on how unlikely, and or well prepared we are for the event to determine a relative risk score.*

Jen is currently working with tools from the American Infection Control Society (APEC) to develop a plan to audit the Environmental Services Personnel cleaning practices and where there is room for improvement. Once completed, then she will with the Education department and develop some education materials for them.

The API Infection Control Annual Plan 2025 document will need approval by the Governing Body and Dolly will send the document over.

Old Business

Budget Update/BerryDunn's Visit

Karina Liranzo

Karina gave an update of the Alaska Psychiatric Institute FY2025 Budget and Revenue Analysis and went over FY2025 Position Vacancies and update on BerryDunn contract. (*BerryDunn is an accounting and consulting firm.*)

Overview of the ten-year revenue budget to analyze the totals from 2016 to 2025, we did see a decrease in revenue during COVID, with revenue going back up after. Based on BerryDunn's findings and our findings we expect to see an increase in revenue going into the next couple of years.

Overview of our FY2025 Vacancies, we have a 21.7% vacancy rate with 252 filled positions. A lot of the positions that are still open are the hard to fill positions, the individuals that require MD's and Ph.D's and we are currently working on filling those positions that fall under our clinical positions.

The major threat was the failure to go live with Netsmart. Factors that contributed to the failure was a lack of policies and procedures, lack of knowledge, and a lack of experience going into Netsmart. BerryDunn is working with our team for a successful outcome of this project.

The business office is fully staffed.

Netsmart implementation Update

Scott York

Within the last couple months there has been a change in the project manager, the new project manager of Netsmart has an expertise in Project Management and is data oriented. We did change our go *live date* to October 1st. What pushed that back is the finance module. No staff at API has this expertise. BerryDunn and Karina will talk about policy and develop policy as they are building it.

DOC/API Collaboration

Scott York

We had a meeting a week ago with Department of Corrections to set a foundation of issues we need to understand, rules and regulations, how training is going to look, how security going to look, and how we are going to handle situations. Next meeting in two weeks to continue this discussion. We will move forward with a target date and have a MOU in place to include six months, a year down the road, the necessary elements, and what we need to have in place to finalize the project.

Employee Engagement/Hospital Week

Scott York

Hospital Week is coming up May 12-18th and this is an opportunity to say 'thank you' to our staff. This is the third Hospital Week we've done since we initiated the Employee Engagement Committee. Donations have come from Kaladi Brothers, Starbucks, Dino's, Krispy Kream, Golden Donuts, and Moose's Tooth.

2:30 pm – Executive Session

No executive session required

3:06 PM: Adjourn

Next Meeting: May 27, 2025, 1:30 pm (Hybrid and In Person)

/ar