

Alaska Psychiatric Institute Governing Body, February 17, 2022 Meeting Minutes

I. Call to Order

Co-Chair Elizabeth King called the meeting of the Alaska Psychiatric Institute Governing Body to order at 1:30 PM via Zoom on February 17, 2022.

II. Introduction and Roll Call

Voting Members Present:

Chair - Clinton Lasley, *Deputy Commissioner of Family Community, and Integrated Services*

Vice Chair- Elizabeth King, *Alaska State Hospital and Nursing Home Association*

Treasurer - Summer LeFebvre, *Alaska Behavioral Health Association*

Secretary - Jason Lessard, *National Alliance on Mental Illness*

Charlene Tautfest, *Mental Health Board*

Scott York, *Alaska Psychiatric Institute Chief Executive Officer*

John Lee, *Director of Senior and Disability Services*

Dr. Rick Ellsasser, *Alaska Native Health Board*

Voting Members Absent:

Jennifer Peeks, *Alaska Primary Care Association*

Adam Crum, *Commissioner of Department of Health and Social Services*

Dr. Anne Zink, *Chief Medical Officer*

Gennifer Moreau-Johnson, *Director of Behavioral Health*

Non-Voting Members Present:

Dr. David Moxley, *University of Alaska*

Leslie Jaehning, *Disability Law Center*

Beverly Schoonover, *Alaska Mental Health Board*

Non-Voting Members Absent:

Adam Rutherford, *Department of Correction*

Daniel Delfino, *Alaska Housing Finance Corporation*

Elizabeth Russo, *Office of Public Advocacy*

Dr. Helen Adams, *American College of Emergency Physicians*

Katie Baldwin Johnson, *Alaska Mental Health Trust Authority*

Aesha Pallesen, *Alaska Court System*

Vacant, *Alaska Coalition on housing and homelessness*

Vacant, *Alaska Academy of Family Physicians.*

Vacant, *City of Anchorage Department of Health and Social Services.*

Vacant, *City of Anchorage Police Department.*

API Staff Reporting:

Dr. Kristy Becker, *Director of Clinical Services*

Robert Long, *Chief Medical Director*

Erica Steeves, *Director of Nursing*

Promise Hagedon, *Assistant Director of Nursing*

Christy Wynn, *QAPI Director*

Jarmyn Kramlich, *Project Assistant*

III. Review and Approval of the Agenda:

Clinton Lasley moved to approve the agenda. The motion on the floor was seconded by Jason Lessard with editorial corrections related to start time. The Co-Chair called for discussion or debate. There was no discussion or debate on the main motion on the floor. For Motion **carries, approved by unanimous consent.**

IV. Review and Approval of the Minutes:

Charlene Taufest moved to approve the minutes. The motion on the floor was seconded by Summer LeFebvre with editorial corrections related to attendee. The Co-Chair called for discussion or debate. There was no discussion or debate on the main motion on the floor. For Motion **carries, approved by unanimous consent.**

V. New Business:

Strategic Planning

Scott York informed the GB that API has started the process of developing a team to work on updating the mission statement. He further stated that API will be submitting a tentative draft after March 2nd for the GB to review. The GB engaged in discussion surrounding clarity of strategic planning to include Q&A session. The GB provided clarification and reiterated this was primarily established for continuous improvement by both parties. GB further clarified API's role is to focus on long-term planning internally for the hospital and GB's role is to focus on establishing long-term planning on fostering relations and meeting the needs of the community globally.

The Chair moved to table and to discuss further with the option of creating a subcommittee until next month. **Motion carries approved by unanimous consent.**

Employee Wellbeing

The API GB engaged in discussion of implementing a platform that allows the staff on all levels to voice their ideas, concerns, and question to the GB. The GB's focus and goal of this platform is to assure that they are providing API the best support to assist with the wellbeing of their staff. Further discussion with Q&A on the role and limits of GB as relates to employee's interaction and concerns that may develop with leadership.

The Chair moved to table to allow research and more structured conversation until next month. **Motion carries approved by unanimous consent.**

VI. Old Business:

COVID-19 Update

Scott York discussed we have 3 positive COVID-19 positives currently at API. He mentioned we are seeing a decrease in positive test in staff and patients. He informed the GB that API has seven staff that has not responded to the mandate that went into effect February 14th. He further stated that API staff have until end of the month to respond or will be placed on administrative leave. He stated DOPLR is managing the mandate exemption and providing data to API.

Scott York reported on the current covid vaccination rate amongst staff at API.

The vaccination rate at API since FY 2021 is at 75%, with 24 patients testing positive, and we had 134 staff test positive for COVID-19.

Ombudsman Report

The API GB engaged in brief discussion about the accuracy of the report, news article and the timeliness of the release to the GB. Further engagement and discussion focused more on how to approach and communicate to the public that API is not in the same place as three to five years ago, the need for GB to provide API staff positive public recognition to employees, and to show that GB supports their work and appreciates their efforts.

The Chair moved to send a letter to API staff on behalf of GB **Motion carries approved by unanimous consent.**

Ad-hoc Committee Reports:

No report to provide

VII. QAPI Monthly Reports:

Review of corrective action plans and outcomes

Erica Steeves reported to GB we have met the six months of compliance and we are no longer in a negative standing with CMS and all reporting will discontinue. Hand hygiene will be our focus project for 2022.

Regulatory Compliance

Erica Steeves reported that a treatment planning has been an ongoing issue on API surveys, and API has moved forward with developing a committee to focus on fixing the process of how we intertwine with care and documentation.

Quality Improve Projects

Nothing to report

VIII. Public Comment:

Co-Chair open the floor for open public comment (hearing nothing will revisit later)

IX. Executive Reports

CEO Report

Scott York gave an update on the QAPI Director/Education Manager roles have been combined into one and that Christy Winn, RN has accepted the position and the Maintenance Superintendent position is vacant. He further provided an update on the nurses' stations to include resolution in removing the ligature risk found after installation. He further provided update on the other various projects in process, explaining we are still on course for May timeline. He reported API had a fire with no injuries, he discussed the contributing factors, corrective actions, briefing and status on the after-action report.

CFO Report

Jarmyn Kramlich reported on the API projections, he gave a report on the administrative dashboard. The administrative dashboard showed monthly, quarterly, biannually and year to date data which included staff vacancy, retention, separations, hires, staff injuries, patient on staff assaults, staff on staff assaults, contracts, and the current workers compensation claims, and status of contracts. He updated the GB on contracts, status and quarterly reviews coming due for February and March. Scott York provided an update to GB that API has an excess of \$4.2 million remaining that was not obligated to resources or projected for this fiscal year. He further provided examples of the various projects, that are long-standing that will be allocated to the excess funds. He continued to state that any unspent funds will be moved forward to the next fiscal year.

QAPI Report

Erica Steeves reviewed the dashboard data, there was a brief update provide by Dr. Becker with Q&A on the suicidal data on dashboard, all questions and concerns were resolved.

Medical Staff Report

Dr Long presented Maria Rollins, PA-C to board for recredentialing approval, **Jason Lessard approved**, and the motion was seconded by **Scott York**. The Co-Chair called for discussion or debate. There was no discussion or debate on the main motion on the floor. For Motion **carries, approved by unanimous consent**. He further provided update on the SHARP program and the staffing changes within the medical section of API.

Clinical Report:

Dr. Becker gave the Clinical Report for API. She reported the staffing and recruitment progress with students and open positions. Co-Chair Elizabeth asked for offline call to discuss advocacy and other resources.

Nursing Report

Erica Steeves gave the API Nursing report. She provided a detailed report to the GB of the assessment and research of API's workplace violence reduction committee, who identified that 62% of the assaults are from a select population (IDD). She continued to report the process of the restructure of the Denali unit to centralize this population. She provided a detailed timeline with the process starting January 26th and on February 8th the unit is operating. She also noted this was in conjunction with combining two units into one "Mega Unit". She further provides detailed information of the structure of the units and the patient communication tools API developed to successfully transition patients, while setting the unit up to be a successful functioning unit. She reported on restarting clinical care committee and offered to provide the GB a copy of the presentation on the Restoration to Competency.

X.Executive Session:

No session called

XI.Adjourned:

Co- Chair Elizabeth King called for adjournment if there was no further discussion from the board. There was no further discussion. Motion to adjourn was passed with unanimous consent at 4:30 pm.