

Alaska Psychiatric Institute Governing Body, January 10, 2023, Meeting Minutes

I. Call to Order

DC Lasley called the meeting of the Alaska Psychiatric Institute Governing Body to order at 1:35 PM via Zoom on January 10, 2023.

II. Introduction and Roll Call

Voting Members Present:

Chair - Clinton Lasley, *Deputy Commissioner of Family Community, and Integrated Services*

Vice Chair- Elizabeth King, *Alaska State Hospital and Nursing Home Association*

Treasurer - Summer LeFebvre, *Alaska Behavioral Health Association*

Charlene Tautfest, *Mental Health Board*

Katy Baldwin Johnson *Mental Health Trust Board*

Dr. Rick Elsasser *National Alliance on Mental Illness*

Absent:

Secretary - Jason Lessard, *National Alliance on Mental Illness*

Farina Brown

Dr. Anne Zink, *Chief Medical Officer*

Kim Koval *Commissioner*

Other Members:

Adam Rutherford

Dr. Helen Adams

Leslie

Beverly Schnoover

API Staff Reporting:

Scott York *Alaska Psychiatric Institute Chief Executive Officer*

Christy Winn, *QAPI Director*

April Andrews, *CFO*

Pat Reynaga-*Clinical Support Director*

III. Review and Approval of the Agenda:

Charlene Tautfest motioned to approve agenda. Elizabeth King seconded. Motion approved.

IV. Review and approval of Minutes:

November minutes not approved in December and minutes tabled after review. Check for John Lee was present at meeting. Once reviewed it will be sent out in email for voting.

December minutes motioned by Katy for discussion around minutes. No discussion. Katy motioned and Charlene seconded to approve minutes. Motion approved.

V. Items for Consent:

None

VI. New Business:

Pat Reynaga presented Emergency planning. She showed the EOP and HVA to GB. Real events for 2022 presented which included a real “dryer fire”, full scale exercise “trail blazer and a “cyber plan” exercise occurred in 2022. 2023 goals discussed which included disaster exercises which includes a “surge” and “cyber” exercises. As for 2023 API did have a GCI phone outage in the State and the plan will be included for 2023.

VII. Old Business:

Department Split

DC Lasley updated on DFCS and DHHS, the split is going well. Quite a bit of executive level turnover at DHHS. New commissioner and new Deputy Commissioner. Tony Newman currently in acting status with DHS. Laura Russell is acting deputy director in Department of Health.

Focus for DFCS is developing goals. Team wants to improve communication within State Gov't and Alaskans. Good foundation of guiding principles developed and will be provided in the next week.

Continue to build our team for DFCS-Mikala just hired.

Focus on complex individuals and developing a foundation and how to come up with "yes" in dealing with complex patients and help serve Alaskans the best way possible.

Department of Health and DFCS meeting to define what complex is and how can we work together internally.

1st presentation by DFCS to the Senate Health and Social Finance Committee with department overview on January 26th.

API GB Evaluation

API performance evaluation and GB will evaluate the performance of API and not developed yet. Waiting for input from work group and propose in the month of February.

API Performance Evaluation

GB evaluation is developed and being translated into online survey. Distributed in the next few weeks. Questions were developed and survey ready to go out to board members and leadership staff. Discussion by Katy of a possible survey of API and their performance. Discussion for team on how to get exit surveys by patients.

VIII.Public Comment:

Co-Chair open the floor for open public comment

IX.Ad-hoc Committee Reports:

None

X.Executive Session:

None required

XI.QAPI Monthly Reports:

Regulatory Compliance

Christy discussed the CMS and Ombudsman complaint. Ombudsman complaint was closed out. Waiting on CMS report of the event.

Quality Improvement Projects

Nothing to report

XII.Executive Reports

CEO Report

- 7 Covid positive patients on adolescent unit.
- 5 staff currently covid positive
- Universal masking in place
- Recruitment issues continue with only 1 RN applicant: issues with onboarding
- Strategic planning working through RFP process
- Jail based and outpatient forensic restoration continues; possible location identified; go live in July
- API Projects reviewed

After Discussion Clinton opened for questions: Clinton asked about increasing census and Scott will send out goals to increase with barriers of not increasing. Elizabeth asked about UOR system incorporated into new EMR. Conversations about IT security and trying to fast track some of the resources to help implement projects that required IT.

CFO Report

April Andrews presented vacancies at API. 323 PCN's, 249 filled positions, 74 vacancies, 29.72% retention. Separations 9, with 7 hires. Focus has been on recruitment and retention. Onboarding and training new staff. Current open positions with 6 being recruited at this time.

Workplace safety total injury 15, 13 patient/staff assaults, 2 staff injuries from other entities. Scott will have graph to show next month for decrease in patient injuries.

After Discussion, Clinton opened for questions: None

Medical Staff Report

Presented medical staff bylaw changes 6.3 and 6.5 regrading credentialing. UW med student for the Spring, Numerous ANP students to be rotating at API.

After Discussion, Clinton opened for questions: None

Clinical Report:

No report.

Nursing Report

No report

XIII.Adjourned:

Elizabeth King called for adjournment. It was seconded. There was no further discussion. **Motion to adjourn was passed with unanimous consent at 3:05.**